CONTRACT USER GUIDE



How to Use the ITT40 Statewide Contract

Contract #: ITT40 Contract Duration: 07/01/2009 TO 06/30/2013

MMARS #: ITT40* Options to renew annually through 06/30/2014

Contract Manager: <u>Laurie.Allen@state.ma.us</u>

(617) 720-3304

Last change date: October 2012

Contract Summary: This statewide contract for two-way radio systems, equipment and services was renewed in August 2012. Check the "End Date" for each Vendor on the Vendor Tab for status. Equipment on this contract includes base stations, mobile and portable radios, marine and amateur radios, and microwave systems.

The use of Quick Quote on this contract is optional.

Cat #	Category Name	Category Description
1	Manufacturer Sales & Service	Sales & Service for the entire Commonwealth, either directly or through authorized subcontractors.
2	Regional Sales and Service	Contractors authorized by manufacturers for sales and service.
3	Regional Service	Contractors authorized by manufacturers for service for each brand offered. Category 3 contractors may sell the parts necessary for the repair or service of the unit only.

Benefits and Cost Savings

 Effective with the July 2012 contract renewal, greater value to the Commonwealth has been offered by renewed vendors in the form of greater discounts or greater Supplier Diversity Plan commitments.



Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein:
- 03. Independent public authorities, commissions and guasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Public purchasing cooperatives;
- 08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- 09. Other states and territories with no prior approval by the State Purchasing Agent required; and
- 10. Other entities when designated in writing by the State Purchasing Agent.

Pricing and Purchase Options

Please clearly indicate "Statewide Contract ITT40" on all requests for quotes, statements of work and purchase orders to ensure ITT40 pricing is quoted and billed.

Quick Quote is Optional.

This contract is Quick Quote enabled and its use is optional. Quick Quote allows vendors and buyers to publicly view the quotes solicited and received. If you wish to use Quick Quote, instructions entitled "How to Use Quick Quote" are provided on a separate document on the Forms and Terms Tab of this contract.

There is no construction on this contract.

This contract does not cover construction. Construction services must be procured according to M.G.L. Chapter 149 or M.G.L. Chapter 30, Section 39M.

<u>Pricing may be found on each Vendor's Cost Table, located on the Vendor Tab of this contract on Comm-PASS.</u>

Tab 1.x

Product pricing and percentage discounts are located on Tabs 1.x in the Cost Tables. If the online address of the contractor's catalog pages is provided, buyers should browse the online catalog pages to locate specific product information.

Tab 2.x

Cost table 2.x shows services and labor costs.

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Tab 3.x

Maintenance and extended warranty plans, if any, are found on Tab 3.x

Additional Discounts

A number of vendors offered greater product discounts at the time of contract renewal. Those discounts may be viewed on Appendix A, Vendor Information. Labor rates among vendors vary significantly. Rates for contractors in Categories 2 and 3 are lower than the rates charged in Category 1, depending upon the manufacturer brand.

Regional Awards

For the purposes of this contract the Commonwealth of Massachusetts has been divided into six (6) regions which include specific counties as indicated below.

Although contractors in Categories 2 and 3 were awarded by Region, contractors may accept engagements in non-awarded regions, provided they meet all the terms of the ITT40 contract, particularly the Service Level Agreement requirements, which are explained below.

	Category 2: Regional Sales & Service	Category 3: Regional Service
Region 1: West Region, including Berkshire, Franklin, Hampshire and Hampden Counties	Comtronics Corporation TCS Communications Green Mountain Communications	New England Communications Pittsfield Communications
Region 2: Central Region, including Worcester County	Industrial Communications Comtronics Corporation Green Mountain Communications	Critical Radio New England Communications
Region 3: Northeast Region, including Middlesex and Essex Counties	Industrial Communications Comtronics Corporation	E.J. Riemitis Co. Communications International
Region 4: Boston Region, including Suffolk and Norfolk Counties	Industrial Communications Comtronics Corporation	Critical Radio New England Communications
Region 5: Southeast Region, including Plymouth, Bristol and Barnstable Counties	Industrial Communications Comtronics Corporation	New England Communications TCS Communications
Region 6: Islands Region, including Dukes and Nantucket Counties	Industrial Communications TCS Communications	Communications International

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Service Level Agreements (SLA's)

All Contractors must meet the Service Level Agreement requirements of the RFR for any installation or service orders accepted whether it is in their awarded region(s) or a non-awarded region:

- The maximum response time to quote requests is two (2) business days.
- Contractors shall install and have equipment ready to operate, pursuant to the manufacturer's installation policy, within thirty (30) days of delivery unless otherwise agreed upon in writing by the Eligible Entity.
- The maximum response time to technical support calls is two (2) hours from initial request to on-scene arrival unless otherwise agreed in writing between the Eligible Entity and the Contractor. It is desirable that Contractors provide shorter technical support response times. Bidders must include the costs, if any, for technical support calls in the Cost Tables.

Strategic Sourcing Team Members

Awilda Rivera Massachusetts State Police

Christopher Barry Quincy Fire Dept.

Gary Gutowski Massachusetts State Police

James Malary Bureau of State Office Buildings

John Kenney Hampden County Sheriff's Dept.

John Surette MEMA

Kenneth Wood Quincy Police Dept.

Kristjan Viise Environmental Police

LT. David Sprague Massachusetts State Police

Michael Germano Worcester County Sheriff's Dept.

Michael Resonina Dept. of Corrections

Rick McDonald Executive Office of Transportation William Christofori Hampden County Sheriff's Dept.

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Appendix A - Vendor Information

Communications International, Inc.

Contact: Melinda Swetz Phone: 772-569-5355x4143 Email: mswetz@ask4cii.com

Prompt Pay Discount:

1% - 10 days

Comtronics Corporation
Contact: Catherine Leonard

Phone: 617-770-0212

Email: cleonard@radioshop.com

Prompt Pay Discount:

2% - 10 days 1.5%-15 days 1%-20 days

Offers Environmentally Preferable Products

Critical Radio, LLC

Contact: Maureen Lemieux, CEO

Phone: 603-228-8148

Email: maureen.lemieux@wright2way.com

Prompt Pay Discount:

2% - 10 days 1.5% - 15 days 1% - 20 days

E.J. Riemitis Co. Inc.

Contact: Edward Riemitis, Vice President

Phone: 978-682-3572

Email: edward@riemitisradio.com

Prompt Pay Discount:

3% - 10 days

Green Mountain Communications, Inc.

Contact: Delilah Leggett Phone: 603-340-6568

Email: w.solutions@greenmtncomm.com

Prompt Pay Discount:

2% - 10 days 1% - 15 days Category 3 - Service, Region 3

Manufacturer Brands: Icom, Kenwood, Harris

Category 2, Sales & Service Regions 1,2,3,4, and 5 Manufacturer Brands:

Motorola, Harris, Vertex Standard, Tessco,

CVDS, Daniels Electronic, Eventide,

Raytheon/JPS, Kenwood, Otto Engineering

Category 3 - Service, Regions 2, 4

Manufacturer Brands:

Harris, EF Johnson, Kenwood,

Otto Engineering

Category 3 - Service, Region 3

Manufacturer Brands:

E F Johnson, Icom, Harris, Maxon,

Motorola

Category 2 - Sales & Service, Regions 1 & 2

Manufacturer Brands:

Motorola, Microwave Networks, Nello Corp.

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Harris Corporation

Contact: Kevin MacKenna

Phone: 781-435-1931

Email: kevin.mackenna@harris.com

Prompt Pay Discount:

1% - 30 days

Icom America, Inc.

Contact: Kristina Pickering

Phone: 425-450-6092

Email: <u>SalesContracts@icomamerica.com</u>

Prompt Pay Discount:

2% - 20 days

Offers Environmentally Preferable Products

Industrial Communications

Contact: Ann Johnson Phone: 781-319-1104

Francis and the same Standards and a

Email: annjohnson@induscom.com

Prompt Pay Discount:

3% - 10 days

2% - 15 days

Offers Environmentally Preferable Products

Midland Radio Corporation

Contact: Susan Ballew, Dir. Govt. Contracting

Phone: 816-241-8500x234

Email: sballew@midlandradio.com

Prompt Pay Discount:

2% - 15 days

Motorola Inc.

Contact: John Giacomini, Area Sales Manager

Phone: 401-433-5311

Email: john.giacomini@motorola.com

Website: https://businessonline.motorola.com

Prompt Pay Discount:

Pittsfield Communications Systems, Inc.

Contact: John Ullrich Phone: 413-448-8214 Email: jullrich@bcn.net

Prompt Pay Discount:

2.5% - 10 days

Offers Environmentally Preferable Products

Category 1 Statewide

Category 1

Statewide

Category 2 - Sales & Service, Regions 2, 3, 4,

5 and 6

Discount on Motorola Products Increased.

Discount on radios now 27%

Discount on accessories now 12%

Manufacturer Brands:

Motorola, Alcatel-Lucent, Vertex Standard

Category 1

Statewide

Category 1 Statewide

Category 3 - Service, Region 1

Manufacturer Brands: Midland Radio, Motorola

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Tait North America, Inc.

Contact: Chad Callanan, Regional Sales Manager

Phone: 603-383-8018

Email: chad.callanan@taitmobile.com

Prompt Pay Discount:

2% - 10 days

TCS Communications Corp.

Contact: Todd Williams, RF Systems Specialist

Phone: 978-465-7932

Email: todd.williams@tcscommunications.com

Prompt Pay Discount:

2% - 15 days 1% - 30 days

Vertex Standard USA, Inc.

Contact: Ralph Orta Phone: 508-435-3905

Email: ralph.orta@vertexstandard.com

Prompt Pay Discount:

3% - 15 days

WPCS International Hartford Inc.

Contact: Tony Ambrosino Phone: 860-593-0964

Email: tony.ambrosino@wpcs.com

Prompt Pay Discount:

2% - 10 days 1.5% - 15 days 1% - 20 days Category 1 Statewide

Category 2 - Sales & Service, Regions 1

and 6

Manufacturer Brands:

Icom, Avtec, Cimarron, CVDS, TXRX, CPI Communications, Daniels Electronics, David Clark, Eventide, Raytheon/JPS, Kenwood, Tessco Klein Electronics, Otto Engineering, Pyramid Communications, Bird Technologies, Vertex Standard,

Zetron, Inc.

Category 1 Statewide

Category 3 - Service, Regions 1 & 5 Manufacturer Brands:

Icom, Midland Radio, CVDS, Vertex Standard, Alcatel-Lucent, Daniels Electronics, David Clark, Sierra Wireless, Spectracom, Tessco,

Eventide, GE MDS, Harris, Telex, Raytheon/JPS, Motorola, Network Fleet, Otto Engineering, Pyramid Communications, Radio Frequency Systems, SideBand Systems, Zetron,

TXRX

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